## WILMINGTON TOWNSHIP, LAWRENCE COUNTY

669 Wilson Mill Rd., New Castle, PA. 16105 724 946-2560, 724 946-3185 fax

January 3, 2023, 7:00pm

## **ORGANIZATIONAL MEETING**

In attendance Melanie Sumney, Randall Gerstnecker, Karen Wallace, Sam Haines, Sally Hilton, Jason Hilton, Robyn and Jason Oehling

Appointment of temporary Chairman- Dan KennedyMotion by Swisher seconded by ZehnerKennedy-yZehner-ySwisher-y

Appointment of temporary Secretary/Treasurer Tracey Deal Motion by Kennedy, seconded by Swisher

Kennedy- y

Zehner- y

Swisher- y

CHAIRMAN OF SUPERVISORS- Dan Kennedy Motion by Swisher, seconded by Zehner

Kennedy- y Zehner- y Swisher- y

Vice-Chairman of Supervisors - Brian Swisher Motion by Kennedy, seconded by Swisher

Kennedy- y Zehner- y Swisher- y

Secretary/Treasurer Tracey Deal Motion by Swisher , seconded by Zehner

Kennedy- y Zehner- y Swisher- y

Depository- First National Bank Motion by Kennedy, seconded by Zehner

Kennedy- y Zehner- y Swisher- y

Director Of Public Works - Dan Kennedy Motion by Swisher, seconded by Zehner

Kennedy- y	Zehner- y	Swisher- y		
Road Superintendent Swisher Motion by Kennedy, seconded by Zehner				
Kennedy- y	Zehner- y	Swisher- y		
ssistant Road Superintendent - R. John Zehner Aotion by Kennedy, seconded by Swisher				
Kennedy- y	Zehner- y	Swisher- y		
Solicitor - Lou Perrotta Motion by Kennedy, se Kennedy- y		sher Swisher- y		
Time & Place of meetin	gs	1 <sup>st</sup> Monday of each month@7 p.m 1st Tuesday at 7pm in September		
Motion by Kennedy, se	Aotion by Kennedy, seconded by Zehner			
Kennedy- y	Zehner- y	Swisher- y		
SEO Office - Tony Sbarra Motion by Swisher, seconded by Zehner				
Kennedy- y	Zehner- y	Swisher- y		
Back up SEO Officer - Pat Kelly Motion by Swisher, seconded by Zehner				
Kennedy- y	Zehner- y	Swisher- y		
Nage Tax Refund Receiver-Berkheimer designated by County- Mrs. Elder's back up tax collector as appointed by Mrs. Elder - Debbie Kennedy /acancy Board - William Allen Motion by Kennedy, seconded by Swisher				
Kennedy- y	Zehner- y	Swisher- y		
Planning Board no one up for reappointment				
Zoning Hearing Board - Motion by Kennedy, se Kennedy-y		her Swisher- y		
Zoning Hearing Solicitor Jonathan Miller Motion by Swisher, seconded by Zehner				

Kennedy- y Zehner- y Swisher-y Zoning Hearing Solicitor Alternate Kyle McCree Motion by Swisher, seconded by Zehner Kennedy- y Zehner- y Swisher- y Zoning Officer Jim Farris Motion by Swisher seconded by Zehner Kennedy- y Zehner- y Swisher- y Emergency Manag. Officer-Jim McConnell Motion by Kennedy, seconded by Swisher Kennedy- y Zehner- y Swisher- y Building Inspector Tom McCosby Motion by Kennedy, seconded by Swisher Swisher- y Kennedy- y Zehner- y Emergency Appointments such as safety issues, tree removal: Richardson, Paving: Smith, and Electrical: Pisano Motion by Kennedy, seconded by Swisher Kennedy- y Zehner- y Swisher- y Chief Adm. Officer of Pension Fund Tracey Deal Motion by Kennedy, seconded by Zehner Kennedy- y Zehner- y Swisher- y Sewer Authority - 5 yr. term Dakota Marti Motion by Kennedy, seconded by Swisher Kennedy- y Zehner- y Swisher- y Sewer Authority – alternate -Ken Imler Motion by Kennedy, seconded by Swisher Kennedy- y Zehner- y Swisher- y League of Municipalities Delegate Dan Kennedy Motion by Swisher, seconded by Zehner Kennedy- y Zehner- y Swisher- y

League of Municipalities Alternate- Brian Swisher Motion by Kennedy, seconded by Zehner

Kennedy- y Zehner- y Swisher- y

Park Board 5 yr. term John Starr Motion by Kennedy, seconded by Swisher

Kennedy- y Zehner- y Swisher- y

Park Board member being the Marti is Debbie Kennedy Motion by Kennedy, seconded by Swisher

Kennedy- y Zehner- y Swisher- y

Park rates for pavilion rentals are: 2 Medium Pavilions are \$ 150.00 all day, \$80.00 for half day, (With \$50.00 security fee), Large Pavilion \$150.00 all day and \$100.00 for half day, \$50.00 kitchenette fee, ( with \$50.00 security fee)

Motion by Kennedy, seconded by Zehner

Kennedy- y Zehner- y Swisher- y

Engineer Firm Taylor Engineering Motion by Kennedy, seconded by Zehner

Kennedy- y Zehner- y Swisher- y

Back up EngineerR3 DesignMotion by Kennedy, seconded by Swisher

Kennedy- y Zehner- y Swisher- y

Open Records Officer Tracey Deal Motion by Kennedy, seconded by Swisher

Kennedy- y Zehner- y Swisher- y

Open records fee schedule stays the same unless the fees are changed by Open records office then ours will change to match them.

Motion by Kennedy, seconded by Swisher

Kennedy- y Zehner- y Swisher- y

Attendance at State Convention

All Supervisors & Secretary are eligible to attend. Expenses for each delegate for not more than 4 days

at \$90.00 per day + mileage both ways & registration & lodging. Attendees to be compensated at their regular employee Rate while attending state convention. Kennedy and Swisher both attending.

Motion by Kennedy, seconded by Zehner

Kennedy- y Zehner- y Swisher- y Write Grants- Debbie Kennedy Motion by Swisher, seconded by Zehner

Kennedy- y Zehner- y Swisher- y

Voting Delegate Brian Swisher Motion by Kennedy, seconded by Zehner

Kennedy- y Zehner- y Swisher- y

Uniform Mileage - .65.5 per mile per Irs Motion by Kennedy, seconded by Zehner

Kennedy- y Zehner- y Swisher- y

Fee Schedule-Lien Letter \$25.00 Conditional Use \$100.00 application fee plus all expenses \$1000.00 Variance \$100.00 application fee plus all expenses \$1000.00 Special Exception \$100.00 application fee plus all expenses \$1000.00 Zoning Change \$100.00 application fee plus all expenses \$1000.00 Building permit fee 0 to \$10,000 --- \$50.00 \$10,000 and over \$2.00 per Thousand Road Boring\$150.00 Subdivision \$125.00 plus \$25.00 per lot Lot Line Adjustment now subdivisions

Motion by Kennedy, seconded by Swisher

Kennedy- y Zehner- y Swisher- y

RATE OF PAY

Zoning Officer -\$ 525.00 plus mileage Motion by Kennedy, seconded by Zehner

Kennedy- y Zehner- y Swisher- y

Zoning Enforcement Officer -\$ 20.00 per hour and use township vehicle- no benefits Motion by Kennedy, seconded by Zehner

Kennedy- y	Zehner- y	Swisher- y			
Labor Motion by Kennedy, see	conded by Swish	-\$ 16.00hr her			
Kennedy- y	Zehner- y	Swisher- y			
Seasonal part time -\$ 18.00 hr Motion by Kennedy, seconded by Zehner					
Kennedy- y	Zehner- y	Swisher- y			
<ul> <li>Full Time Equipment Operator - \$26.25hr.+ PPO Health Plan</li> <li>10 paid Vacation days</li> <li>17 Holiday days</li> <li>9 personal days</li> <li>Paid Birthday</li> <li>5 additional days after 15 years of service</li> <li>Motion by Kennedy, seconded by Zehner</li> </ul>					
Kennedy- y	Zehner- y	Swisher- y			
Part Time Equipment Operator - \$20.00 hr No PPO Healthcare- Motion by Kennedy, seconded by Zehner					
Kennedy- y	Zehner- y	Swisher- y			
Secretary \$22.75 per hour, \$50.00 meeting pay. Motion by Swisher, seconded by Zehner					
Kennedy- y	Zehner- y	Swisher- y			
RECCOMMENDATION TO BOARD OF AUDITORS: an 8.7 % pay raise Motion by Swisher, seconded by Zehner					
Kennedy- y	Zehner- y	Swisher- y			
Road Superintendent and Director of Public Works for recommendation of the Auditors					
ALL TOWNSHIP SUPERVISOR BENEFITS SUBJECT TO AUDITOR APPROVAL Motion for Road Superintendant and Director of Public Works for the recommendation of the Auditors is just a recommendation not an approval. Full time employees only does not include Township Supervisors					

10 paid Vacation days 17 Holiday days 9 personal daysPaid Birthday5 additional days after 15 years of service

Employee's to get the same as working supervisors

Pension PMRS - pending Auditor Approval Motion by Kennedy, seconded by Swisher Kennedy- y Zehner- y Swisher- y Hospitalization If a Road Superintendent or Director of Public Works, Sec/Trea.- Full Time employees Is not covered by UPMC, Major Medical & Drug Coverage, (excludes Dental, Eye, AD&D, GTL & STD) he/she will be entitled to an additional \$1.75p/h pending approval of Auditors. Secretaries Bond \$120,000.00 thru Travelers Motion by Kennedy, seconded by Swisher Kennedy- y Zehner- y Swisher- y Extra CDL Drivers- Ron Guarnieri- Jim Douglas- Dale Elder- Bob Sharp

Flaggers

Retroactive as of 1-01-2023 Motion by Kennedy, seconded by Zehner

Kennedy- y Zehner- y Swisher- y

All above appointments, attendance at convention, rate of pay & Treasurers Bond. Roll Call Vote: Brian Swisher- yes Dan Kennedy- yes R. John Zehner - yes

Motion to adjourn at 7:25 pm by Kennedy, seconded by Swisher

Kennedy- y Zehner- y Swisher- y