

Marti Park, Wilmington Township, Pavilion Reservation  
669 Wilson Mill Road, New Castle, Pa 16105 724-946-2560  
Park address: 985 Phillips School Road, New Wilmington, PA 16142  
[wilmingtontwp@comcast.net](mailto:wilmingtontwp@comcast.net)

### Marti Park Pavilion Rental Rules and Conditions

Your cooperation and adherence to these rules and conditions are necessary to maintain the park facilities in good condition for those patrons who rent the facilities after you and to keep reasonable rental rates. Failure to comply with these rules and conditions will result in additional charges as noted.

An inspection of the premises will be made following rental. Charges for any damages, extra clean-up or extra labor are the responsibility of the party signing the rental agreement. Extra cleaning will be billed at the rate of \$25 per hour with a minimum charge of \$25.

- A. Park Hours: Sunrise to Sunset.
- B. No glass beverages are permitted due to breakage.
- C. Vehicles are confined to driveway and parking spaces only.
- D. Fires are only permitted in picnic grills. Open fires are not permitted.
- E. Amplification Systems. The use of a DJ, stereo system or band must be approved by the township. The Township reserves the right to request any amplification system to reduce the volume if Township receives complaints.
- F. Dogs and cats are permitted; however, they must be on a six-foot leash at all times, accompanied by their owner at all times, and are not permitted on any of the playgrounds. You must pick up after your pet.
- G. Do not stick, paste, tack, tie, or nail anything to the light fixtures, fans, or walls in the building. ABSOLUTELY NO STAPLES, NAILS, ETC. IN THE PICNIC TABLES, POSTS OR WALLS. NO CONFETTI IS PERMITTED IN PAVILION AS IT CANNOT BE SWEEPED UP.
- H. Remove all directional signs or balloons placed throughout the park.
- I. Return all tables to where you found them.
- J. No sidewalk chalk in the pavilions.
- K. Picnic tables are to remain within the pavilion areas. Please do not place them in the lawn areas.
- L. Place all trash, garbage and all other litter in garbage bags and dispose of bags in the dumpsters provided outside, near the entry of the park. There are extra garbage bags in the bottom of the garbage cans for your convenience. Please place a new garbage bag in can when you empty yours for the next person. Garbage must be disposed of in the dumpster, or an extra cleaning fee will be billed at a rate of \$25 per hour with a minimum charge of \$25.
- M. Kitchen, sink and appliances must be cleaned, garbage removed, swept, and all food and party supplies taken home with you. Again, if not, there will be \$25 per hour charge if the township employees have to do this. You will be billed and there is a \$25 minimum charge.

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- N. Roll up window must be rolled down and locked. Failure to leave kitchen unsecured will result in loss of security deposit. If kitchen equipment is stolen or damaged due to open door or unlocked window, you will be responsible to replace them.
- O. We suggest you bring dish soap, extra paper towels, and dishrags if using the kitchen as some people tend to take ours.
- P. Soccer field is NOT included in pavilion rental. If the field is not being used by an organized group, field may be used as is. Contact the township for special usage requests.
- Q. Pavilion Seating:
  - a. Pavilion #2 – (By inclusive playground) 16 Tables, approximately 160 people
  - b. Pavilion #3 – By large Pavilion 8 Tables, approximately 80 people
  - c. Pavilion #4 – Over the hill by stream 10 Tables, approximately 100 people

**CLEAN UP AND DAMAGE POLICY**

Wilmington Township assumes the responsibility for routine maintenance of the pavilions and shall make every effort to prepare the pavilions for use as requested by the party. However, the Township reserves the right to deny any request for special provisions, fires, pig roasts, amplification systems, tents, etc. The Township shall also inspect the pavilion and provide routine clean-up duties, following the rental. If for any reason there is damage to any part of the pavilion rented, the Township shall determine the extent of damage and deduct the dollar amount from the deposit. Also, if the clean-up exceeds the routine duties required, a restitution fee shall be assessed and deducted from the deposit. In either or both cases, if the amount of damage or extra clean-up required exceeds the deposit paid, the Township reserves the right to bill the renter for the balance to be paid in full and paid no more than 30 days from billing date. If payment is not received from renter within that time, all future pavilion requests will be denied until such time as payment is received by the Township. The renter may also be subject to criminal prosecutions should the loss to the Township be deemed criminal or negligent.

I have read and will abide by all rules as stated above:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

If you have rented the kitchenette, this is the code to open the door: \_\_\_\_\_