



# Wilmington Township

[wilmingtontwp@comcast.net](mailto:wilmingtontwp@comcast.net)

669 Wilson Mill Road, New Castle, PA 16105

Phone: 724-946-2560 Fax: 724-946-3185

January 2, 2024, 7:00pm

## ORGANIZATIONAL MEETING

In attendance

**Appointment of temporary Chairman** -

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

**Appointment of temporary Secretary/Treasurer** -

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

**CHAIRMAN OF SUPERVISORS** -

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

**Vice-Chairman of Supervisors** -

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

**Secretary/Treasurer** -

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

**Executive Session**

**Motion to accept resignation of Dan Kennedy Supervisor**

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-



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## Motion to accept resignation of Dan Kennedy Director of Public Works

Motion by \_\_\_\_\_, seconded by

\_\_\_\_\_ - Zehner- Swisher-

## Motion to appoint \_\_\_\_\_ Supervisor

Motion by \_\_\_\_\_, seconded by

\_\_\_\_\_ - Zehner- Swisher-

## Depository

Motion by \_\_\_\_\_, seconded by

\_\_\_\_\_ - Zehner- Swisher-

## Director Of Public Works-

Motion by \_\_\_\_\_, seconded by

\_\_\_\_\_ - Zehner- Swisher-

## Road Superintendent –

Motion by \_\_\_\_\_, seconded by

\_\_\_\_\_ - Zehner- Swisher-

## Assistant Road Foreman-

Motion by \_\_\_\_\_, seconded by

\_\_\_\_\_ - Zehner- Swisher-

## Solicitor -

Motion by \_\_\_\_\_, seconded by

\_\_\_\_\_ - Zehner- Swisher- -

## Time & Place of meetings

- 1<sup>st</sup> Monday of each month@7\_\_p.m  
1st Tuesday at \_7pm in September

Motion by \_\_\_\_\_, seconded by

\_\_\_\_\_ - Zehner- Swisher-





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**Zoning Officer**

-

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

**Zoning Enforcement Officer**

-

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher--

**Emergency Manag. Officer-**

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

**Emergency Appointments safety issues, tree removal: \_\_\_\_\_, Paving: \_\_\_\_\_ and Electrical: \_\_\_\_\_**

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

**Building inspector**

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

**Chief Adm. Officer of Pension Fund**

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

**Sewer Authority - 5 yr. term**

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

**Motion to appoint \_\_\_\_\_ to Sewer Authority Board in place of Jim Schneider**

Motion by , seconded by

\_\_\_\_\_ - Zehner- Swisher-



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## **Sewer Authority – alternate -**

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

## **League of Municipalities -**

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

## **League of Municipalities Alternate-**

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

## **Park Board 6 yr. term**

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

## **Park Board member being the Marti is**

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

**Park rates are pavilion rentals Large is \$ 200.00 all day \$125.00 1/2-day (with \$50.00 security fee) Kitchen \$75.00 not available before April/May, Mediums are \$100.00 half day and \$150.00 all day(\$50.00 security deposit)**

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

## **Engineer**

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

## **Back up Engineer**

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-



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## Open Records Officer

-

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

**Open records fee schedule stays the same unless the fees are changed by Open records office then ours will change to match them.**

## Attendance @ State Convention attend.

- All Supervisors & Secretary are eligible to

Expenses for each delegate for not more than 4 days @ \$90.00 per day + mileage both ways & registration & lodging. Attendees to be compensated at their regular employee Rate while attending state convention.

Attending are \_\_\_\_\_

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

**\_\_\_\_\_ Write grants at Twenty Dollars (\$20.00) per hour or as allotted per grant. She will also be the administrator for the grants.**

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

## Voting Delegate

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

## Uniform Mileage

- \_\_\_\_\_ per mile

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

## RATE OF PAY

### Zoning Officer

- \$ monthly + mileage

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-



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## Building Inspector-

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

## Labor

- \$ hr

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

## Full Time Equipment Operator days + birthday

- \$ hr.+ PPO Health Plan 5 Vac. – 17 Holidays- 2 personal

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

## Part Time Equipment Operator

- \$ hr. - No PPO Healthcare

Motion by, seconded by

\_\_\_\_\_ - Zehner- Swisher-

## Secretary \$\_ per hour, \$ meeting pay.

Motion by , seconded by

\_\_\_\_\_ - Zehner- Swisher-

## RECOMMENDATION TO BOARD OF AUDITORS AND % pay raise

Motion by , seconded by

\_\_\_\_\_ - Zehner- Swisher-

## Road Superindendant and Director of Public Works for recommendation of the Auditors

\_\_\_\_\_  
\_\_\_\_\_ - Zehner- Swisher-

## ALL TOWNSHIP SUPERVISOR BENEFITS SUBJECT TO AUDITOR APPROVAL

Motion for Road Foreman and Director of Public Works for the recommendation of the Auditors is just a recommendation not an approval.

Full time employees only does not include Township Supervisors



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- Paid Holidays - 17 days
  - Personal Days - 9 days
  - Paid Birthday - 1 day
  - Vacation Days - 10 days
- An additional 5 days after 15 yrs. of service to Township (need not be continuous service)

\_\_\_\_\_

37 days total

Employees to get the same as working supervisors

### Pension

-

Motion by, seconded by

\_\_\_\_\_ Zehner- Swisher-

### Hospitalization

- If a Road Superintendent or Director of Public Works, Sec/Trea.- Full Time employees Is not covered by UPMC , Major Medical & Drug Coverage, (excludes Dental, Eye, AD&D, GTL & STD) he/she will be entitled to an Additional \$1.75p/h - pending approval of Auditors

### Secretaries Bond

-

Motion by, seconded by

\_\_\_\_\_ Zehner- Swisher-

### Extra CDL Drivers

### Flaggers

-

### Retroactive as of 1-01-2024

Motion by, seconded by

\_\_\_\_\_ Zehner- Swisher-

### All above appointments, attendance at convention, rate of pay & Treasurers Bond.

Roll Call Vote:

\_\_\_\_\_ R. John Zehner- Brian Swisher-

Motion to adjourn at \_\_\_pm by, seconded by

\_\_\_\_\_ Zehner- Swisher-