



Wilmington Township

669 Wilson Mill Road, New Castle, PA 16105

Phone: 724-946-2560 Fax: 724-946-3185

January 2, 2024, 7:00pm

ORGANIZATIONAL MEETING

In attendance Paula Swisher, Jim Schneider, Gary Simons, Dan Kennedy, Dale Elder, Karen Wallace, and Jim Clark.

Appointment of temporary Chairman - Brian Swisher

Motion by Zehner seconded by Swisher

Zehner-y Swisher-y

Appointment of temporary Secretary/Treasurer Tracey Deal

Motion by Swisher, seconded by _Zehner

Zehner- y Swisher- y

CHAIRMAN OF SUPERVISORS- Brian Swisher

Motion by Swisher, seconded by _ Zehner

Zehner- y Swisher- y

Vice-Chairman of Supervisors - Zehner

Motion by Zehner , seconded by Swisher

Zehner- y Swisher- y

Secretary/Treasurer Tracey Deal

Motion by Zehner , seconded by Swisher

Zehner- y Swisher- y

Executive Session 7:04pm Motion made by Swisher seconded by Zehner, to discuss a confidential matter.

Motion by Swisher seconded by Zehner to return from Executive session made by Swisher and seconded by Zehner at 7:29pm.

Swisher made a motion to accept the resignation from Mr. Kennedy as Supervisor and seconded by Zehner.

Zehner- y Swisher- y

Motion by Swisher to accept the resignation from Mr. Kennedy for Director of Public works, seconded by Zehner.

Zehner- y Swisher- y

Motion by Zehner to appoint Darren Elder to fill the 2-year term as Supervisor, seconded by Swisher.

Zehner- y Swisher- y

Depository- First National Bank
Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y

Director Of Public Works- Brian Swisher
Motion by Zehner seconded by Swisher

Zehner- y Swisher- y

Road Superintendent Brian Swisher
Motion by Zehner, seconded by Swisher

Zehner- y Swisher- y

Assistant Road Foreman- William Allen
Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y

Solicitor Lou Perrotta
Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y -

Time & Place of meetings - 1st Monday of each month@7 p.m
1st Tuesday at 7pm in September

Motion by Zehner, seconded by Swisher

Zehner- y Swisher- y

SEO Officer - Tony Sbarra
Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y

Back up SEO Officer Solinco
Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y

Wage Tax Refund Receiver-Berkheimer designated by County-

Mrs. Elder's back up tax collector as appointed by
Mrs. Elder - Debbie Kennedy
Motion by Swisher seconded by Zehner

Vacancy Board - William Allen
Motion by Swisher, seconded by Zehner -
Zehner- y Swisher- y

Planning Board no one up for reappointment- Maintain.
Motion by Swisher, seconded by Zehner
Zehner- y Swisher- y

Zoning Hearing Board - Jim Cyphert
Motion by Swisher, seconded by Zehner -
Zehner- y Swisher- y

Zoning Hearing Solicitor Jonathan Miller
Motion by Swisher, seconded by Zehner
-
Zehner- y Swisher- y

Zoning Hearing Solicitor Alternate Larry Keith
Motion by Swisher, seconded by Zehner
Zehner- y Swisher- y

Zoning Officer Jim Farris
Motion by Swisher seconded by Zehner
Zehner- y Swisher- y

Zoning Enforcement Officer Ryan King
Motion by Swisher seconded by Zehner
Zehner- y Swisher- y

Emergency Manag. Officer-Jim McConnell
Motion by Swisher, seconded by Zehner
Zehner- y Swisher- y

Emergency Appointments for safety issues, tree removal: Richardson, paving: Smith, Electrical Pisano
Motion by Swisher seconded by Zehner
Zehner- y Swisher- y

Building Inspector Tom MCCOSBY
Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y

Chief Adm. Officer of Pension Fund Tracey Deal-
Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y

Sewer Authority - 5 yr. term Dakota Marti
Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y

Sewer Authority -Ken Imler to replace Jim Schneider
Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y

Public Comment – Mr. Schneider asked what was wrong with him on the board. – Supervisors replied
Confidential.

They tabled the motion for Gary Simons being an alternate.

Motion by Swisher and seconded by Zehner

Zehner- y Swisher- y

League of Municipalities Delegate Brian Swisher
Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y

League of Municipalities Alternate- John Zehner
Motion by Kennedy, seconded by Zehner

Zehner- y Swisher- y

Park Board 6 yr. term Todd Wilson -
Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y

Park Board member being the Marti is Debbie Kennedy
Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y

Park rates are pavilion rentals are for the 2 Medium Pavilions are \$ 150.00 all day \$100.00 1/2 day (with \$50.00 security fee) Large Pavilion \$200.00 all day and \$125.00 half day, \$75.00 kitchenette fee, (with \$50.00 security fee)

Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y

Engineer - Taylor Engineering

Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y

Back up Engineer - R3 Design

Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y

Open Records Officer - Tracey Deal

Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y

Open records fee schedule stays the same unless the fees are changed by Open records office then ours will change to match them.

Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y

Attendance @ State Convention -

All Supervisors & Secretary are eligible to attend. Expenses for each delegate for not more than 4 days @ \$90.00 per day + mileage both ways & registration & lodging. Attendees to be compensated at their regular employee Rate while attending state convention.

Swisher is attending.

Motion by Swisher seconded by Zehner

Zehner- y Swisher- y

Motion for Debbie Kennedy to write grants at \$20.00 hr. or as allotted per grant. She will also be the administrator for the grants.

Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y

Voting Delegate Brian Swisher

Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y

Uniform Mileage - .67 per mile per lrs

Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y

RATE OF PAY

Zoning Officer - \$ 525.00 plus mileage
Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y

Labor - \$ 16.00hr
Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y

Full Time Equipment Operator \$27.00 hr. +PPO Health Plan- 5 vac..- 17 Holidays- 2 Personal days and Birthday. Same as Supervisors.
Motion by Swisher , seconded by Zehner

Zehner- y Swisher- y

Part Time Equipment Operator - \$20.00 hr. - No PPO Healthcare-
Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y

Secretary \$23.00 per hour, \$50.00 meeting pay.
Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y

Road Superintendant and Director of Public Works for recommendation of the Auditors
Motion made by Swisher and seconded Zehner.

Zehner- y Swisher- y

ALL TOWNSHIP SUPERVISOR BENEFITS SUBJECT TO AUDITOR APPROVAL

Motion for Road Superintendant and Director of Public Works for the recommendation of the Auditors is just a recommendation not an approval.

Full time employees only do not include Township Supervisors

- Paid Holidays - 17 days
 - Personal Days - 9 days
 - Paid Birthday - 1 day
 - Vacation Days - 10 days
- An additional 5 days after 15 yrs. of service to

Township (need not be continuous service)

37 days total

Employee's to get the same as working supervisors

Pension - PMRS - pending Auditor Approval
Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y
Hospitalization

- If a Road Superintendent or Director of Public Works,
Sec/Trea.- Full Time employees Is not covered by UPMC , Major
Medical & Drug Coverage, (excludes Dental,
Eye, AD&D, GTL & STD) he/she will be entitled to an
Additional \$1.75p/h - pending approval of Auditors

Secretaries Bond - \$120,000.00 thru Travelers
Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y

Extra CDL Drivers- \$20.00 per hour

Motion by Swisher seconded by Zehner
Zehner- y Swisher- y

Flaggers - \$16.00 per hour
Motion by Swisher seconded by Zehner
Zehner- y Swisher- y

Retroactive as of 1-01-2024
Motion by Swisher, seconded by Zehner

Zehner- y Swisher- y

All above appointments, attendance at convention, rate of pay & Treasurers Bond.
Motion by Swisher, seconded by Zehner

Roll Call Vote: Brian Swisher- yes
R. John Zehner - yes

Motion to adjourn at 7:52 pm by Swisher, seconded by Zehner
Zehner- y Swisher- y